

ONSITE EQUIPMENT RENTAL

Item	Quantity Available	Price	Quantity Desired	Total Due
Bluetooth Speaker	1	\$200/per day	_____	_____
Mini Projector	1	\$50/per day	_____	_____
Projection Screen	1	\$50/per day	_____	_____
Microphone and Stand	1	\$50/per day	_____	_____
Easels	2	\$10/per easel	_____	_____
Chairs	96	\$1/per chair	_____	_____
Chair Covers	<i>Church use only</i>	\$2/per chair	_____	_____
Tables Round	8	\$8/per table	_____	_____
Tables Rectangle	10	\$8/per table	_____	_____
Portable Bar	1	\$100/per day	_____	_____

Table Linens

Round White 120"	8	\$10/per table	_____	_____
Round White 84"	8	\$8/per table	_____	_____
Rectangle	10	\$10/per table	_____	_____
Napkins White	96	\$.25/per napkin	_____	_____

Staff

Onsite Tech		\$75/per hour	_____	_____
Event Staff	<i>If event rental time exceeds 5pm compensated event staffing is obligated.</i>	\$25/per hour	_____	_____
Certified Bartender	<i>If you are serving alcohol, you must use our certified bartender.</i>	\$150/per day	_____	_____

TOTAL DUE INCLUDING VENUE RENTAL

\$ _____

Renter: _____
 Renter: _____
 SCHS: _____
 Event Coordinator: _____

Date: _____
 Date: _____
 Date: _____
 Date: _____